

Quick Reference Guide:

Clearing web browser cache

Please select the browser you are using:

- ◆ Internet Explorer
- ◆ Mozilla Firefox
- ◆ Google Chrome
- ◆ Safari

Note:

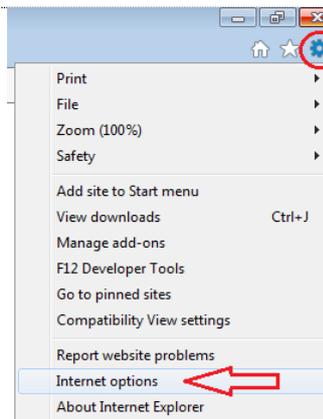
Clearing your web browser's cache may remove the following data:

- Saved passwords
- Address bar predictions
- Shopping cart contents, etc.

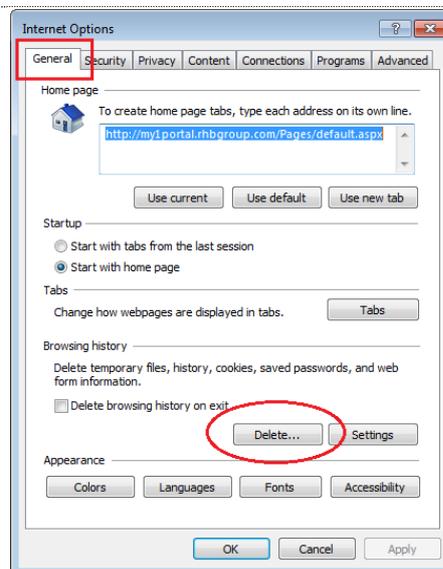
While you should clear your web browser's cache periodically in order to load the latest files and webpages from RHB, you may wish to record some of your saved information first.

Internet Explorer

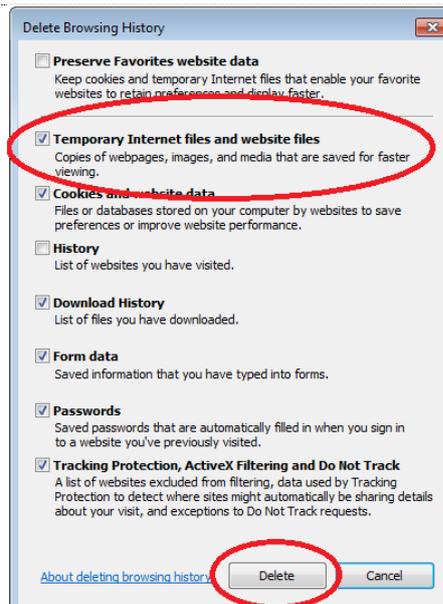
- 1) Open up “Tools” by clicking on the gear icon on the top right of the browser, then click on “Internet Options”



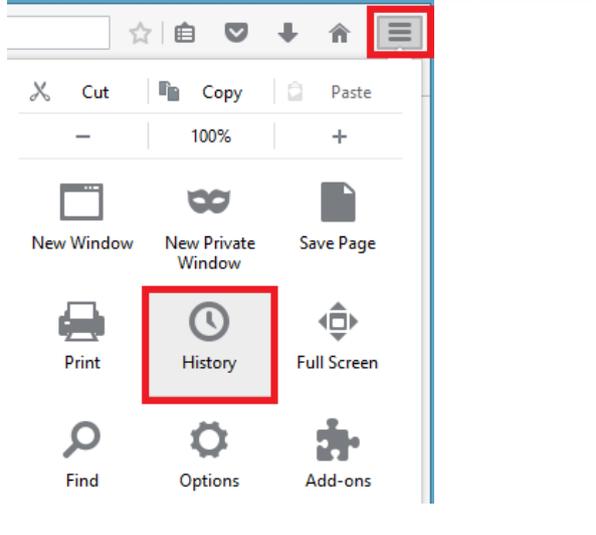
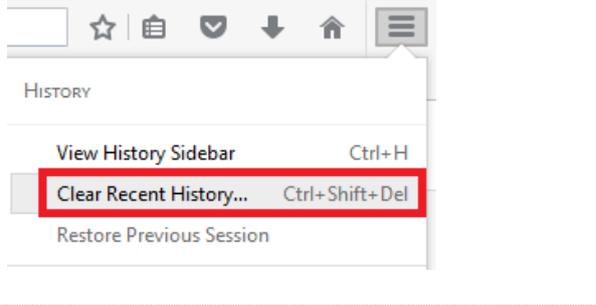
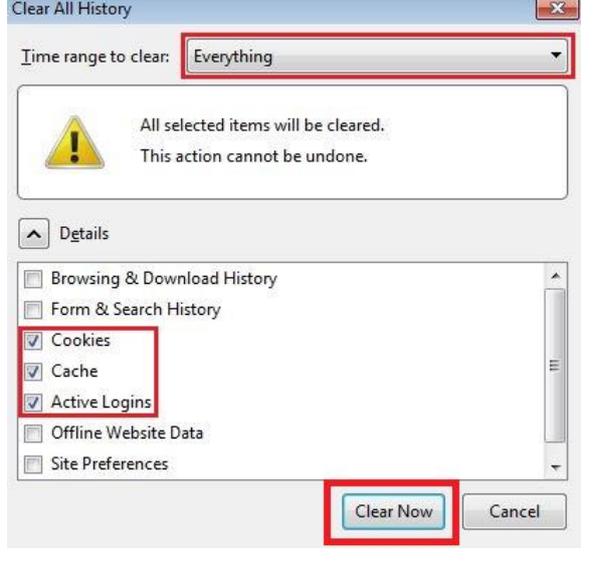
- 2) Under the “General” tab, there will be a “Browsing History” section. Click the “Delete” button under that section.



- 3) Ensure that “Temporary Internet files and website files” is ticked, then press the “Delete” button.

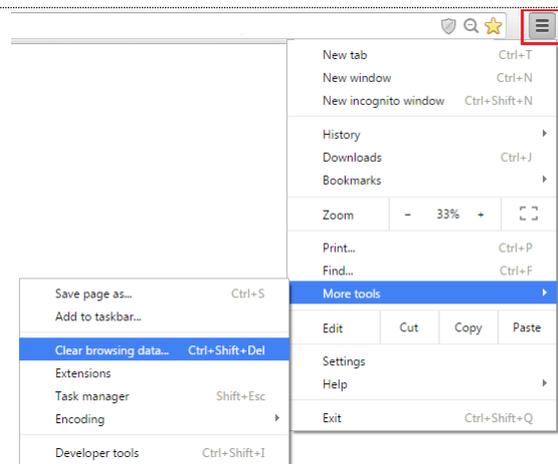


Mozilla Firefox

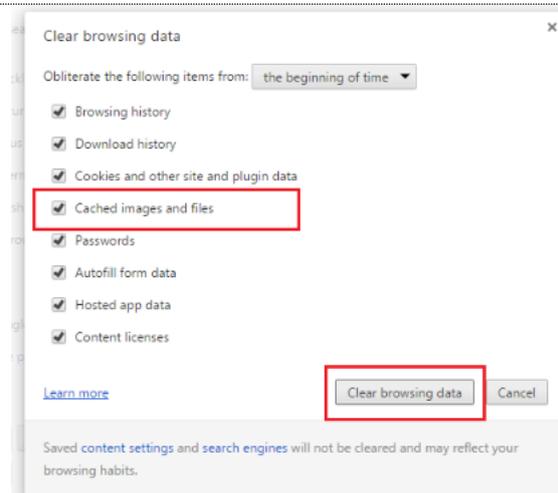
<p>1) Click the “Menu” button by clicking on the three line icon, then click on “History”</p>	 <p>A screenshot of the Firefox browser's main menu. The three-line menu icon in the top right corner is highlighted with a red box. Below it, the 'History' option, represented by a clock icon, is also highlighted with a red box.</p>
<p>2) Click on “Clear Recent History”.</p>	 <p>A screenshot of the 'History' dropdown menu. The 'Clear Recent History...' option, which includes the keyboard shortcut 'Ctrl+Shift+Del', is highlighted with a red box.</p>
<p>3) Select “Everything” at the Time range to clear selection on top.</p> <p>4) Ensure that “cookies”, “cache” and “active logins” are ticked.</p> <p>5) Click on “Clear now” button to clear cache.</p>	 <p>A screenshot of the 'Clear All History' dialog box. The 'Time range to clear:' dropdown menu is set to 'Everything' and is highlighted with a red box. Below it, a warning message states: 'All selected items will be cleared. This action cannot be undone.' Under the 'Details' section, the checkboxes for 'Cookies', 'Cache', and 'Active Logins' are all checked and highlighted with a red box. At the bottom right, the 'Clear Now' button is highlighted with a red box.</p>

Google Chrome

- 1) Select the “More” button by clicking on the three line icon, then click on “More Tools”, then click on “Clear browsing data”



- 2) Ensure “from the beginning of time” is selected at the top to clear entire web browser cache.
- 3) Ensure that “cached images and files” is ticked.
- 4) Click on “Clear browsing data” button to clear cache.



Safari

- 1) Select the “Develop” option at the top of your browser
- 2) Click on “Empty Caches”.

